

Admission Guide 2027

Admission Requirements

- Applicants must have completed 12 years or more of formal school education, or an equivalent educational program.
- Applicants must have been granted, or be expected to be granted, permission to enter Japan in accordance with due legal procedures.
- Applicants must have a reliable financial sponsor who is capable of covering their educational and living expenses.
- Applicants must have no history of illegal stay in Japan and no criminal record in either Japan or their home country.
- Applicants must have a clear and genuine intention to study in Japan for educational purposes.
- Depending on the enrollment period and the course applied for, applicants must possess the following Japanese language proficiency:
 - 2-Year Preparatory Japanese Course for Higher Education / 1-Year and 9-Month Preparatory Japanese Course for Higher Education

Applicants must either:

have passed a Japanese language proficiency examination equivalent to CEFR A1 (JLPT N5) or higher

or be able to provide proof of at least 150 hours of Japanese language study.
 - 1-Year and 6-Month Preparatory Japanese Course for Higher Education

Applicants must possess Japanese language proficiency equivalent to CEFR A2 (JLPT N4) or higher and satisfy either of the following requirements:

 - Have passed a Japanese language proficiency examination equivalent to JLPT N4 or higher
 - Have completed at least 300 hours of Japanese language study and be recognized by the school, through its entrance assessment or other evaluation, as having Japanese language proficiency equivalent to CEFR A2.

Courses and Application Periods

Enrollment Month	Courses	Period of Study	Admission Capacity	Total Capacity	Application Opening Date	Submission to Immigration Authorities	Notification of Immigration Result
April	2-Year Preparatory Japanese Course for Higher Education	2 years	120	240	Early July of the previous year	Late November of the previous year	Late February
July	1-Year and 9-Month Preparatory Japanese Course for Higher Education	1 year and 9 month	40	80	Early December of the previous year	Early March	Mid-May
October	1-Year and 6-Month Preparatory Japanese Course for Higher Education	1 year and 6 month	18	36	Early January	Early June	Late August

※Applications will close once the available places have been filled based on the admission results of the applicants.

※The application period is subject to change in accordance with guidance from the Kobe Branch Office of the Osaka Regional Immigration Services Bureau.

Curriculum and Learning Outcomes for Each Level

	Courses	Period of Study	Starting Level	Target Level
April Intake	2-Year Preparatory Japanese Course for Higher Education	2 years	Equivalent to CEFR A1 or higher	Equivalent to CEFR B2 or higher
AM				
PM				
July Intake	1-Year and 9-Month Preparatory Japanese Course for Higher Education	1 year and 9 month		
PM				
October Intake	1-Year and 6-Month Preparatory Japanese Course for Higher Education	1 year and 6 month	Equivalent to CEFR A2 or higher	
AM				
PM				

 Class Schedule & Class Hours

AM Class

Period	Time	Break
1st period	9:00~9:45	5 mins
2nd period	9:50~10:35	10 mins
3rd period	10:45~11:30	5 mins
4th period	11:35~12:20	

PM Class

Period	Time	Break
1st period	13:10~13:55	5 mins
2nd period	14:00~14:45	10 mins
3rd period	14:55~15:40	5 mins
4th period	15:45~16:30	

 Application to Enrollment Process

Enrollment Month	April	July	October	
Applications Open	Early July of the previous year	Early December of the previous year	Early January	①
Application Submitted to Immigration	End of November of the previous year	Early March	Early June	②
Immigration Decision Notification of the Results	End of February	Mid-May	End of August	③
Visa Application & Preparation for Arrival in Japan for Admission	February to April	May to July	August to October	④ ⑤
Entry into Japan Procedures				⑥
Arrival & Enrollment Procedures	April	July	October	⑦

- ① First Screening: Document Review
- Please submit all required application documents as instructed by our school.
- Your application will be reviewed and evaluated based on the information provided in the submitted documents.
- Second Screening: Interview (For Applicants Who Pass the First Screening)
- Applicants who successfully pass the document review will be invited to attend an interview.
- ② Our school will submit the application documents to the Osaka Regional Immigration Services Bureau, Kobe Branch Office on behalf of students.
- ③ After the Osaka Regional Immigration Services Bureau, Kobe Branch Office announces the screening results, we will promptly notify you either directly or through your sending organization.
- At that time, we will send you a scanned copy of the invoice for the initial payment.
- Once we have confirmed the initial payment, we will share your Certificate of Eligibility (COE) and issue Letter of Admission.
- If you require the Certificate of Eligibility (COE), Letter of Admission, or any other documents before making the payment, please contact our school in advance.
- ④ Please confirm that you have received your Certificate of Eligibility (COE) and Letter of Admission.
- Then, apply for a student visa at the Japanese embassy or consulate in your country.
- ⑤ Once your student visa has been issued and you have booked your flight, please notify our school.
- ⑥ When arriving at the airport in Japan, get the “Permission of a part-time job*” from the Immigration Bureau.
- Airport pickup from Kansai International Airport to the school or the student dormitory is available upon request.
- For students moving into the dormitory, our staff will assist with the check-in procedures and provide guidance on dormitory rules and facilities.
- ⑦ After arriving in Japan, students will complete the enrollment procedures, including a placement test and orientation, as scheduled.

Required Documents

【For Student】

- ① Application Form
 - The prescribed form of the school (handwritten or completed on a computer)
- ② Statement of Reasons for Studying in Japan
 - The school's prescribed form or a separate sheet (to be completed either by hand or on a computer)
- ③ Copy of your passport or national ID (passport is recommended)
- ④ Certificates of Japanese language skills
 - Certificate and Score report of JLPT, NAT-TEST, J-cert, JLCT or others
- ⑤ Certificates Japanese language learning
 - Documents certifying completion of at least 150 hours of Japanese language study.
- ⑥ Graduation Certificate and Academic Transcript
 - *Submit original documents if necessary.
- ⑦ Academic Transcript from the Applicant's Most Recent Educational Institution
 - *Submit original documents if necessary.
- ⑧ Documents showing your present status
 - Running student → Certificate of Enrollment, Documents certifying successful completion of the examination for the relevant year, student identification card, etc.
 - Employed → Certificate of Employment, Certificate of Employment Period etc.
 - If it is difficult to submit any of the required certificates : a statement explaining the reason, or the explanation must be provided in the remarks section of the application form.
- ⑨ Six (6) identical passport-size photographs (4 cm × 3 cm)
 - Upper-body view, facing the camera directly, with no head covering.
 - Plain background with no shadows.
 - Clear and in focus.
 - Taken within six (6) months prior to the application date.
- ⑩ Copy of a Certificate of No Active Tuberculosis. ※Only applicable to designated countries.
Certificate of Medical Examination and Chest X-ray Examination Conducted at a Designated Medical Institution.

【For their Financial Supporter】

- ① Letter of financial support
 - *Prescribed Form provided by the school(handwritten or completed on a computer)
- ② Documents Proving the Relationship Between the Financial Sponsor and the Applicant
 - Examples: Family Register Certificate, Birth Certificate, Family Relationship Certificate, etc.
 - or an Affidavit or other supporting documents
- ③ Certificate of bank balance
 - *Covering student's full tuition fee and life expenses while living in Japan
- ④ Documents Showing the Process of Fund Accumulation by the Financial Sponsor Over the Past Year
 - A copy of the financial sponsor's bankbook or a statement showing deposits and withdrawals.
 - If the process of fund accumulation cannot be clearly confirmed from the above documents alone, a Statement Explaining the Source and Formation of Funds must also be submitted.
- ⑤ Documents Proving the Occupation of the Financial Sponsor
 - Employed person: Certificate of Employment or other relevant documents
 - Business owner: Business license or other documents issued by a government or public authority
- ⑥ Documents Proving the Financial Sponsor's Income Over the Past Year
 - Examples: Annual Income Certificate, Income Certificate, Tax Payment Certificate, Taxation Certificate, etc.

※In addition to the documents listed above, if our school determines that further verification of the authenticity of the submitted documents or the relationship between the parties is necessary, or if additional documents are requested by the Immigration Services Agency, applicants will be required to submit the necessary documents accordingly.

 Tuition Fee (A)

(JPY, tax included)

Course	2-Year Preparatory Japanese Course for Higher Education		1-Year and 9-Month Preparatory Japanese Course for Higher Education		1-Year and 6-Month Preparatory Japanese Course for Higher Education	
Course Duration	2 years		1 year and 9 month		1 year and 6 month	
Entry level	Equivalent to CEFR A1 or higher		Equivalent to CEFR A1 or higher		Equivalent to CEFR A2 or higher	
Admission Period	April		July		October	
Academic Year	1st year	2nd year	1st year	2nd year	1st year	2nd year
Admission Screening Fee	36,850		36,850		36,850	
Entrance fee	66,000		66,000		66,000	
Tuition fee	695,200	695,200	695,200	521,400	695,200	347,600
Facility expenses	44,880		39,270		33,660	
Teaching material fees	36,000	30,000	36,000	22,000	36,000	14,000
Activity fee	25,300		25,300		24,750	
Insurance fee	12,000		12,000		12,000	
Health Care Fee	12,100		12,100		12,100	
Administrative Fee	7,700	7,700	7,700	7,700	7,700	7,700
Annual Subtotal	936,030	732,900	930,420	551,100	924,260	369,300
Total	1,668,930		1,481,520		1,293,560	

※The tuition fee for the second academic year must be paid no later than 12 months after the date of enrollment.

 Dormitory Fee (B)

(JPY, tax included)

	Dormitory entrance fee	Security deposit	Dormitory fee	Bedding fee	Key	Total
Cost	45,000	45,000	monthly : 43,000	7,700	1,100	
Upon enrollment	45,000	45,000	7 months : 301,000	7,700	1,100	399,800

※In principle, students are expected to reside in the dormitory for the first seven months after enrollment.

The total amount payable at the time of enrollment includes 7 months of dormitory fees.

Dormitory fees from the eighth month onward must be paid by the 25th day of the preceding month.

※The dormitory is equipped with Wi-Fi. The dormitory fee includes Internet service (JPY 1,500 per month) and utility charges of up to JPY 9,000 per month. If the utility charges exceed this limit, the excess amount will be charged separately.

※As a general rule, dormitory fees and the security deposit are non-refundable after moving into the dormitory.

※For information regarding the refund policy for the dormitory entrance fee in the event of cancellation of dormitory admission, please refer to the Dormitory Fee Refund Policy in the Refund Policy for Paid Fees on the following pages.

※If you do not wish to reside in the dormitory, please consult with the school in advance.

 OTHERS (C)

(JPY, tax included)

Seal (Inkan)	Kansai Airport	Total (C)
1,100	15,510	16,610

※Airport pickup service from Kansai International Airport to the school (or the student dormitory) is available upon request upon your arrival in Japan.

If you do not require Airport transfer service, please consult with us in advance.

※Please note that if you enter Japan outside the designated period specified in the initial arrival and enrollment guidelines, change your flight without prior notice from the one you previously provided, or enter Japan without prior notification, arrangements for airport pickup from Kansai International Airport and dormitory admission procedures will be handled separately. Additional charges may apply in such cases.

※We will collect the fee for making the personal seal (inkan) required to open a bank account.

If you do not wish to have a personal seal (inkan) made, please let us know in advance.

 Initial Deposit

[When entering a dormitory]

(JPY, tax included)

Course Name	First-Year Tuition Fees (A)	Dormitory Fee (B)	OTHERS (C)	Payment Amount at the Time of Enrollment (A+B+C)
2-Year Preparatory Japanese Course for Higher Education	936,030	399,800	16,610	1,352,440
1-Year and 9-Month Preparatory Japanese Course for Higher Education	930,420	399,800	16,610	1,346,830
1-Year and 6-Month Preparatory Japanese Course for Higher Education	924,260	399,800	16,610	1,340,670

Please pay the dormitory fee from the 8th month onward by the 25th of the month preceding the applicable month.

[When not entering a dormitory]

Course Name	First-Year Tuition Fees (A)
2-Year Preparatory Japanese Course for Higher Education	936,030
1-Year and 9-Month Preparatory Japanese Course for Higher Education	930,420
1-Year and 6-Month Preparatory Japanese Course for Higher Education	924,260

※For international bank transfers, a handling fee of JPY 1,500 (lifting charge) will be charged when we issue the payment request.

※If, after prior consultation, you choose not to live in the school dormitory, the school will, in principle, not provide bank account opening assistance or airport pick-up services. Therefore, the Other Fees (C) will not apply.

If you would like to receive assistance with opening a bank account and/or airport pick-up services, please consult with us in advance.

For students who do not wish to stay in the dormitory, we also offer a support plan for off-campus residents.

Please contact us for more information.

Bank Transfer

Bank Account Details

Bank: AMAGASAKI SHINKIN BANK
Branch: HANSHIN NISHINOMIYA
Swift Code: AMASJPJZ
Account Name: Sanmin Kosan Co.,Ltd.
Account No.: Saving 4061553
Bank Address: 2-5 BABA-CHO, NISHINOMIYA, HYOGO 662-0915 JAPAN

※As Kobe International Language School is operated by Sanmin Kosan Co., Ltd, the name of account is Sanmin Kosan Co.,Ltd.

{ In Japanese }

振込先銀行口座

銀行: 尼崎信用金庫
支店: 阪神西宮
Swift Code: AMASJPJZ
口座名義: カ) サンミンコウサン
口座番号: 普通 4061553
銀行住所: 〒662-0915 兵庫県西宮市馬場町2-5

FLYWIRE

URL&QR Code for payment (Kobe International Language School)

kobe-kg.flywire.com

Starting your payment

- Access kobe-kg.flywire.com or scan the QR code here
- Follow the prompts and enter the required information



Need help ?

Visit help.flywire.com

Important Notes Regarding Payment:

- Please be responsible for the bank transfer fee.
- Please transfer the total amount in Japanese yen to the bank account specified on the invoice.
- Please enter the remitter's name in the following order: Student ID number, followed by your name.
- For international bank transfers, a fee of JPY 1,500 (lifting charge) will be charged when we issue the payment request.
- If the amount paid is insufficient, we will issue an additional invoice for the outstanding balance.
- To ensure a smooth immigration process, please make the payment promptly after the Certificate of Eligibility (COE) has been issued.
- If a visa is not issued in your country after the Certificate of Eligibility (COE) has been issued, or if you cancel your enrollment for personal reasons, please refer to our "Refund Policy for Paid Fees" regarding the refund procedure.

Refund Policy for Paid Fees

【Tuition Fee Refund Policy】

① Regarding the Entrance Examination Fee and Admission Fee

The entrance examination fee is a fee for the admission screening process and the student visa application procedures; therefore, it is non-refundable.

The admission fee is collected as an administrative fee for securing enrollment status and preparing for the student's acceptance. In principle, it is non-refundable.

However, this does not apply in cases where the reason is attributable to the school.

② Regarding tuition fees and other school fees, refunds will be handled in accordance with the Tuition Fee Refund Regulations table on the following page.

③ Refunds will be processed within 15 business days after all required documents have been verified.

Any bank transfer fees incurred during the refund process shall be borne by the recipient.

【Not Eligible for Refund】

※ Refunds will not be provided in the following cases. However, this shall not apply if the reason is attributable to the school.

① In cases where the student is subject to deportation proceedings or a deportation order by the Immigration Services Agency of Japan, or disciplinary action by the school (such as expulsion or removal from enrollment).

② In cases where the student's arrival in Japan or enrollment procedures are delayed due to reasons attributable to the student. For classes that the student was unable to attend, such classes shall be deemed to have been provided, and tuition fees and other school fees for the relevant period will not be refunded.

③ In cases where it becomes difficult to conduct in-person classes due to natural disasters such as typhoons, earthquakes, or floods, the spread of infectious diseases, or other force majeure events. Even if alternative measures (such as online classes) are provided, the classes shall be deemed to have been provided, and tuition fees and other school fees for the relevant period will not be refunded.

【Dormitory Fee Refund Policy】

※ As the school secures and prepares dormitory rooms for students prior to their move-in, refunds of dormitory fees and related charges shall be handled as follows.

① If a visa is not issued after the Certificate of Eligibility (COE) has been granted, the dormitory fee and security deposit will be refunded after deducting an amount equivalent to 50% of the dormitory admission fee.

② If the student declines enrollment after the visa has been issued, the dormitory fee and security deposit will be refunded after deducting an amount equivalent to the dormitory admission fee.

③ If a student moves out of the dormitory after entering Japan, the remaining balance will be settled by deducting restoration costs, cleaning fees, unpaid expenses, and other applicable charges from the dormitory fees corresponding to the unused period.

④ If there is a shortfall in the settlement described above, the school may request payment of the outstanding balance.

○ = Refundable × = Non-refundable

Other school fees include: facility fees, textbook/materials fees, extracurricular activity fees, health management fees, and insurance fees.

	Before Arrival in Japan			After Arrival in Japan					
Certificate of Eligibility (COE)	Before COE Application, During COE Application, or COE Not Issued	After the issuance of the Certificate of Eligibility (COE)			Withdrawal Before Course Completion				
VISA		Withdrawal Before Application	Visa Not Issued	Withdrawal After Visa Issuance (Before Entering Japan)	Before the Start of Classes	After the Start of Classes (Mid-Program Withdrawal)	Return to Home Country (Unable to Renew Status of Residence)	Advancement to a Higher School / Transfer to Another School	Change of Status of Residence
Entrance Examination Fee	x								
Admission Fee	x								
Tuition fee	-	O	O	O	※ 1	※ 2 ※ 3			
Other school fees	-	O	O	O	x				
Procedure	In the case of cancellation before or during the application process: ① Submission of a Withdrawal Request Form	① Submission of a Withdrawal Request Form ② Return of the Certificate of Eligibility (COE) ③ Return of the Admission Permit	① Submission of a copy of the passport with a visa refusal stamp, or submission of a Withdrawal Request Form ② Return of the Certificate of Eligibility (COE) ③ Return of the Admission Permit	① Submission of a Withdrawal Request Form ② Return of the Certificate of Eligibility (COE) ③ Return of the Admission Permit	Confirmation of Loss of Student Visa Status ① Submission of a copy of the return flight ticket (or flight reservation confirmation) ② Submission of a photo of the punched residence card				
Notice of Withdrawal	Not Required				Required				

※ 1 The remaining balance will be refunded after deducting any costs already incurred and reasonable administrative fees.

※2 After the Withdrawal Request Form has been submitted and the withdrawal procedures have been completed, the remaining balance of the tuition for the unused period will be refunded, excluding the semester that includes the withdrawal date, after deducting the tuition for the period already attended and a reasonable cancellation fee.

The deduction amount shall not exceed 50% of the tuition for the unused period.

※ 3 The unused period will be calculated on a semester basis.

•For textbook fees and health management fees, any unused portion at the time of withdrawal will be refunded.

•Reasonable administrative fees and cancellation fees under this policy shall be calculated based on actual costs incurred and within a socially acceptable range. The maximum amount shall be 30,000 yen

Our school provides student dormitories (residences) for students.

The school dormitories are located in a pleasant residential area within a 20-minute bicycle ride from the school.

The rooms are spacious, bright, and well-equipped. Convenience stores, supermarkets, and restaurants are located nearby, and it is a convenient location for daily life and part-time work.

※For details regarding the dormitory rooms and surrounding environment, please refer to our school's website, brochures, or other materials.

In principle, students are required to live in the designated school dormitory for a certain period after moving in (7 months).

In the dormitory, three students live in each 3LDK room, and four students live in each 4LDK room.

Room assignments are determined by taking into consideration the students' lifestyles, cultural backgrounds, religious considerations, and other relevant factors.

Students cannot request or change their assigned rooms for personal reasons.

An orientation session regarding moving out of the dormitory will be held approximately five months after moving in.

Facilities : Kitchen, bathroom, and toilet

School-provided equipment : Air conditioner, refrigerator, washing machine, rice cooker, microwave oven, dining table, stove (gas or IH), study desk, curtains, Wi-Fi router.

[Dormitory benefit]

To help you start your new life smoothly, we provide the following complimentary items:

- Welcome food : A ready-to-eat meal for your arrival day
- Household Item: A microwave-safe ramen cooker
- Rainy-Day Essentials: A raincoat for commuting to school in rainy weather

Upon moving into the dormitory, students will receive an orientation on dormitory life and the regulations.

School staff may enter student rooms, after giving prior notice in principle, only to the minimum extent necessary for management, inspections, or emergency situations.

After students move into the dormitory, the school will assist with and handle administrative procedures on their behalf, including resident registration, National Health Insurance enrollment, pension exemption applications, and bank account opening procedures.

[For Students Who Do Not Wish to Live in the Dormitory]

※If you do not wish to live in the dormitory, please consult with the school in advance.

※Requests will be approved only if the prescribed conditions are met.

① You must reside in a location approved by the school.

② You must submit the contact information of one guarantor (see the note below).

NOTE: The guarantor must be limited to one of the following: a real estate management company, an instructor from a study abroad agency residing in Japan, a foreign resident in Japan holding a work visa or other valid work-related residence status, or a Japanese citizen residing in Japan.

If the school determines, at its sole discretion, that a student's proposed arrangements are inappropriate—for example, if the student designates an international student from another school as their guarantor, or if the student's intended residence is considered unsuitable for commuting to the school—the student will be required to reside in the school dormitory.

【Dormitory Environment】

(1) High-rise apartment building: 3LDK and 4LDK units (15–20 minutes by bicycle from the school)



(2) Koshien Hasu no Hana Dormitory (Approximately 20 minutes by bicycle)



【Environment Around the Student Dormitory】

The student dormitory is located in a convenient area for daily living.

Within a 15-minute bicycle ride from the dormitory, there are various facilities including supermarkets, pharmacies, hospitals, parks, post offices, restaurants, convenience stores, and shopping malls, allowing students to enjoy a comfortable lifestyle.

【Dormitory 1】



Convenience Store

Hospital

Drug store

Park

【Dormitory 2】



Restaurant

Shopping Mall

Convenience Store

Post Office